

LICENSING SUB-COMMITTEE: 11 June 2021

Report of the Head of Regulatory Services

Application for Premises Licence - Grant

Application No: 061527

Name of Premises: City 1Stop, 21a Castle Street, Cardiff, CF10 1BT

Ward: Cathays

1. **Application**

1.1 An application for the Grant of a Premises Licence has been received from Ty Hanfodion Ltd in respect of City 1Stop, 21a Castle Street, Cardiff, CF10 1BT.

1.2 The applicant has applied for the following:

(1) In respect of the following licensable activities:

(i) The sale by retail of alcohol for consumption off the premises

(2) Description of Premises (as stated by applicant):

“A general convenience store situated at the western edge of the City Centre. Selling a modest amount of groceries, newspapers, cards, coffee and alcohol for consumption off the premises”.

(3) Unless otherwise indicated the premises may be open to the public during the following hours and for any hours consequential to the non-standard timings:

Monday to Sunday: 08:00 to 21:00 hours

(4) To provide licensable activities during the following hours:

i) The sale by retail of alcohol for consumption off the premises:

Monday to Sunday: 08:00 to 21:00 hours

1.3 A site map showing the premises and a plan of that premises can be found in **Appendix A**.

2. **Promotion of Licensing Objectives**

2.1 The additional conditions proposed by the applicant to meet the licensing objectives along with some supporting information are attached to the report and can be found in **Appendix B**.

3. **Relevant Representations**

3.1 A representation has been received from South Wales Police. A copy of the representation is attached as **Appendix C**.

- 3.2 A representation has been received from Public Health Wales. A copy of the representation is attached as **Appendix D**.
- 3.4 A representation has been received from a local ward Councillor. A copy of the representation is attached as **Appendix E**.
- 3.5 A number of representations have been received from other persons. Copies of the representations are attached as **Appendix F**.

4. Legal Considerations

- 4.1 In respect of the application the decision must be taken following consideration of the representations received with a view to promoting the licensing objectives, which are:

Prevention of crime and disorder
Public Safety
Prevention of Public Nuisance
Protection of Children from Harm

- 4.2 In each case the Sub-Committee may make the following determination

- a) To grant the application.
- b) To modify the conditions of the licence, by altering, omitting or adding to them, where relevant.
- c) Reject the whole or part of the application.

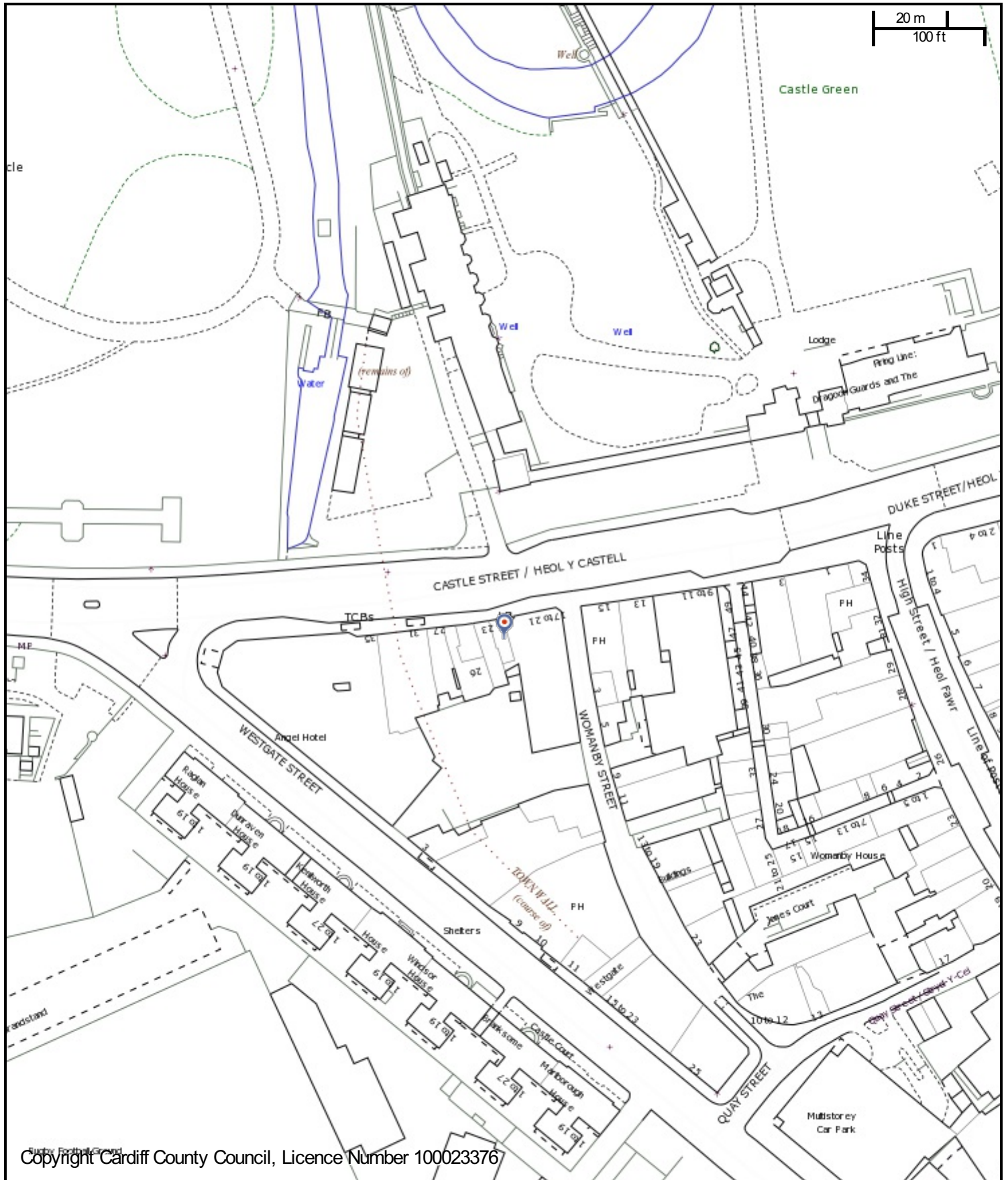
- 4.3 All decisions taken by the Sub-Committee must (a) be within the legal powers of the Council and its Committees; (b) comply with any procedural requirement imposed by law; (c) be undertaken in accordance with the procedural requirements imposed by the Council e.g. standing orders and financial regulations; (d) be fully and properly informed; (e) be properly motivated; (f) be taken having regard to the Council's fiduciary duty to its taxpayers; and (g) be reasonable and proper in all the circumstances.

5. Issues for Discussion

- 5.1 The application should be determined and the appropriateness of any conditions on the licence needs to be discussed.

APPENDIX A

Site Map & Plan



CHIEF EXECUTIVE

Neuadd y Sir, Glanfa'r Iwerydd
 CAERDYDD CF10 4UW
 Tel: 029 20872088

County Hall, Atlantic Wharf
 CARDIFF CF10 4UW
 Tel: 029 20872087

Cyngor Caerdydd

Cardiff Council



Title

Scale: 1:1417

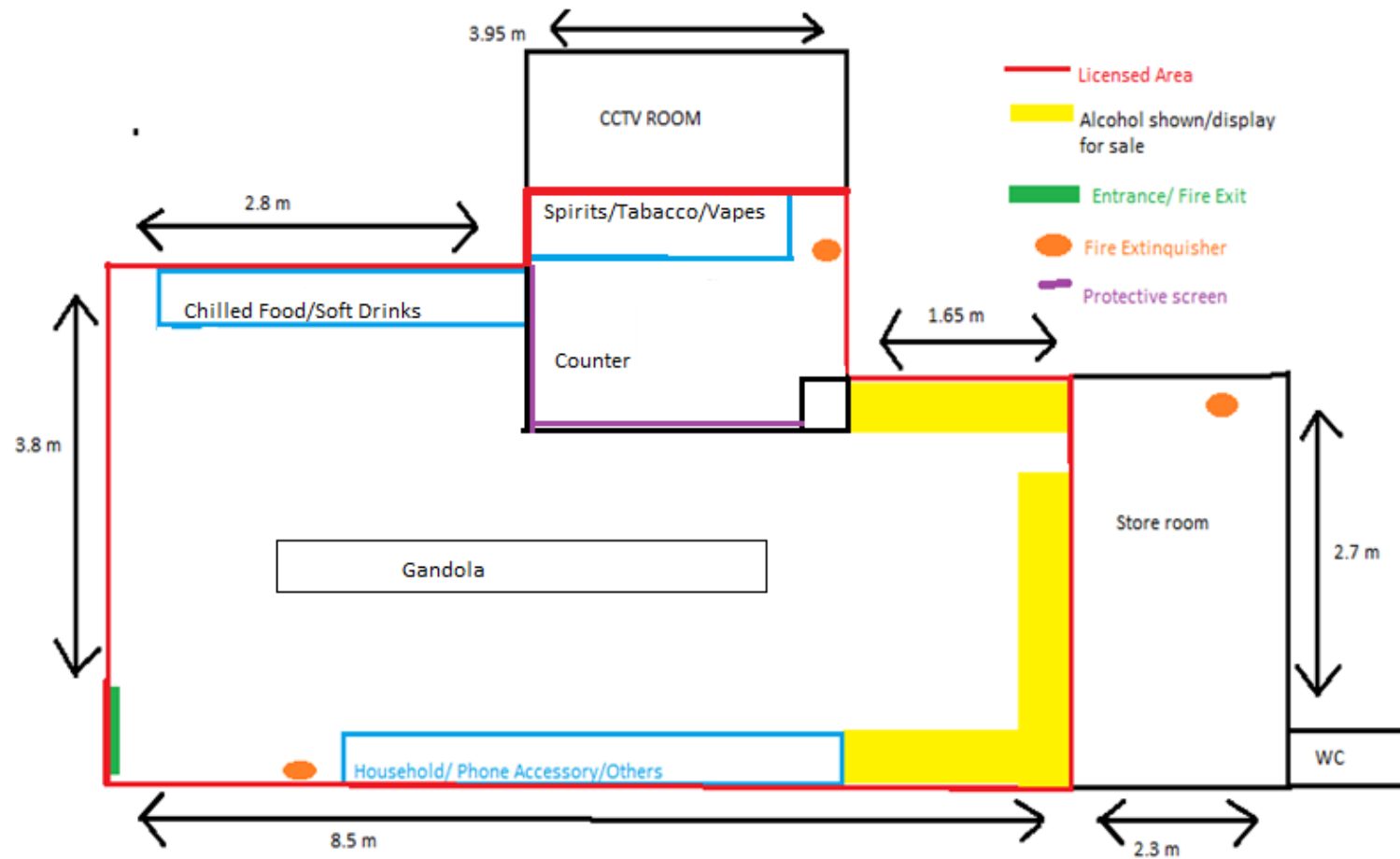
Date: 27/5/2021 at 9:19 AM

Coordinates:

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Ordnance Survey 100023376 (2014).



APPENDIX B

Operating Schedule & Supporting Information

Continued from previous page...

TUESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="21:00"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="21:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

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FRIDAY

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SATURDAY

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Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="08:00"/>	End	<input type="text" value="21:00"/>
Start	<input type="text"/>	End	<input type="text"/>

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

Continued from previous page...

List here steps you will take to promote all four licensing objectives together.

Audio and CCTV operation in accordance with police directives.

A large mirror has been put into place allowing full view of the shop floor.

Staff training focused on the sale of alcohol particularly in respect to selling to underage, intoxicated people, refusals, incidents logging and the ordering of alcohol for delivery.

Please see attached site *risk assessments for all the policy's and best practice put into place to promote the licensing objectives.

*(Prevention of public nuisance , protection of children, prevention of crime and disorder, public safety, lone working and street drinking)

b) The prevention of crime and disorder

Alarm systems installed and clear warning signage on display.

Staff will wear on their person a body-cam and personal alarm.

Emergency plan in place for safety at work when a threat or violence at work.

SIA door staff on duty on major event days two hour prior to the event.

Membership with For Cardiff giving access to a radio communications.

Challenge 25 together with proof of age scheme and an age prompt on Epos till system, Signage in place.

Entrance to be locked and shutter down when cash handling at closing.

Two members of staff on duty from 6pm to closing at 9pm as a minimum to be reviewed accordingly with a view to increase.

c) Public safety

Fire certificate, appliances and equipment maintained in accordance to fire regulations.

Evacuation plan in place and all staff to have refresher training accordingly.

First Aid kit on site with incident and accident logging books.

Food and beverages allergy warning and first aid advice poster on display for staff and public.

All food safety standards in place in-line with the food standards agency guidelines.

d) The prevention of public nuisance

Signage displayed at the entrance that no alcohol is to be consumed on the premises or directly outside of the premises.

Signage displayed that no sale of alcohol to anyone who appears under the influence of drugs or alcohol.

No beers , larger or ciders over 5.5abv to be sold from the premises.

No single units of beer, larger or ciders to be sold.

No miniatures of spirits below 20ml to be sold.

All spirits to be on display behind the perspex covered high counter area.

Staff to close shop immediately if any risk to public on or directly outside of the premises.

e) The protection of children from harm

Proof of age scheme and think 25 in place, appropriate signage on public display and staff training will be recorded on personal file.

Participate in voluntary test purchasing to be recorded and used as a tool for staff training.

Young children to be supervised by a parent or adult.

All spirits to be stored behind the counter area which is also protected with a perspex sheet fixed to the counter.

All other alcohol to be stored on the shop floor at the back of the premises in one area as depicted in the premises plan.

Hazard	Who is likely to be at risk?	What is the likely risk? e.g. Electric shock	How likely is it that it may occur? High, Medium, Low	How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1	How are you going to reduce the possibility of someone being at risk?	Any further action required?
Public Safety						
<i>Overcrowding</i>	<i>Customers and staff</i>	<i>Injury from crushing/ fire risk/ customers frustrated.</i>	<i>High at events only</i>	7	<i>Deploy appropriate number of SIA registered door staff and calculate safe capacity of premises</i>	<i>Door staff to restrict entry to agreed safe number.</i>
<i>Fire</i>	<i>Customers and staff and fire brigade</i>	<i>Smoke inhalation, burns</i>	Low	10	Evacuation plan Fire plans Staff training. Maintained equipment. Testing of all electrical equipment.	Monthly and weekly maintenance checks of all firefighting tools and equipment.
Accident & incidents	Customers and staff	Injury, violence, robbery.	Med		Logging and reporting policy, RIDDOR. Correct warning signage. Maintenance checks. Logging and fixing record. Correct electrical testing via 3 rd party company. Live CCTV	Review and adjust policy's if any changes. Ongoing refresher training for all staff signed and dated.

					Layout and visibility. Complaints procedure. Emergency plans for violence.	
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PREMISES RISK ASSESSMENT PROTECTION OF CHILDREN

Hazard	Who is likely to be at risk?	What is the likely risk? e.g. Electric shock	How likely is it that it may occur? High, Medium, Low	How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1	How are you going to reduce the possibility of someone being at risk?	Any further action required?
<i>Sale of alcohol, tobacco and age restricted items to under age</i>	<i>Customers</i>	<i>Accident and incident risk.</i>	<i>low</i>	<i>5</i>	<p><i>Staff training and zero tolerance / gross misconduct policy.</i></p> <p><i>Strict policy of challenge 25 Proof of age cards.</i></p> <p><i>Photo ID Refusal Log and Epos system in place.</i></p> <p><i>Voluntary attempted purchase No large groups of youths.</i></p>	<p><i>Refresher training for staff signed and dated.</i></p> <p><i>Gross misconduct and dismissal if policy not adhered</i></p>

Hazard CRIME AND DISORDER	Who is likely to be at risk?	What is the likely risk? e.g. Electric shock	How likely is it that it may occur? High, Medium, Low	How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1	How are you going to reduce the possibility of someone being at risk?	Any further action required?
Violence	Customers and staff.	Injury. Emotional harm.	Low	7	Two members of staff on duty from 6pm to closing. SIA door staff at event days. Staff trained not put themselves at risk, prevention and conflict management. Emergency safety plan in place for a lockable safe space with access to a radio and phone. Emergency contacts displayed for team. Alarm system on premises.	1-2-1 meeting to discuss any incident or possible risk. Ongoing maintenance checks logged for all deterrent equipment. Assessment of risks ongoing and changes to be made if necessary. Possible staff increase.

					<p>Live updated CCTV covering all key areas.</p> <p>Staff trained on cash handling and safety.</p> <p>Personal alarms worn at all times.</p> <p>Body cam to be used when feel at risk.</p> <p>Shop to be closed immediately if any display of disorder outside.</p> <p>No more than 10 people in the shop on non-event days.</p> <p>No sales to intoxicated customers or public who are witnessed consuming alcohol on the streets.</p>	
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					<p>Ban policy for anyone who commits a crime.</p> <p>Membership with supporting bodies to share information on the risks.</p> <p>Staff to be trained in reporting crime.</p> <p>Clear warning signage to customers.</p>	
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Hazard Street Drinkers	Who is likely to be at risk?	What is the likely risk? e.g. Electric shock	How likely is it that it may occur? High, Medium, Low	How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1	How are you going to reduce the possibility of someone being at risk?	Any further action required?
Street drinkers	Public Staff Customers	<i>Crime and disorder</i>	<i>high</i>	7	<i>No sale to public who are witnessed consuming alcohol on the street.</i> <i>No beers or ciders above 5.5 abv</i> <i>Spirits to be kept behind the counter area.</i> <i>Refusal log and Epos logging system.</i> <i>Close shop shutters immediately if street drinkers are gathering outside looking to enter so they will disperse.</i>	<i>Ongoing monitoring for any changes in staffing levels or training.</i>

					<p><i>Two members of staff on duty from 5pm to closing.</i></p> <p><i>Staff to follow emergency evacuation and safety space plan if at risk.</i></p> <p><i>SIA to stop admittance on event days.</i></p> <p><i>Staff trained in prevention and dealing with confrontation in line with HSE guidelines.</i></p> <p><i>Staff have full authority to close the shop at any time of oncoming risk and seek assistance from colleagues working at a short distance.</i></p> <p><i>Staff trained on no sales to intoxicated public.</i></p> <p><i>Management or</i></p>	
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					<i>competent staff to ask any street dwellers to move along if they are sitting outside of the premises.</i>	
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Hazard	Who is likely to be at risk?	What is the likely risk? e.g. Electric shock	How likely is it that it may occur? High, Medium, Low	How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1	How are you going to reduce the possibility of someone being at risk?	Any further action required?
<p><i>Violence Injury Accident Stress</i></p>	<p><i>Staff Customers</i></p>	<p><i>Robbery Slip/Fall Mental health Injury</i></p>	<p><i>Med</i></p>	<p><i>5</i></p>	<p><i>Staff trained not to resist a robbery and put themselves or other customers at risk.</i></p> <p><i>Purpose built high, wide counter with Perspex cover to enclose staff member from danger put in place.</i></p> <p><i>Lockable room separate from shop counter area situated behind with emergency numbers and landline.</i></p> <p><i>Security</i></p>	

					<p><i>measures in place such as live CCTV, body cam, personal alarm staff to be trained to use these.</i></p> <p><i>Staff to sound the evacuation alarm if any risk of violence or robber.</i></p> <p><i>Staff to be given training on avoiding confrontation and how to protect themselves if in danger.</i></p> <p><i>Staff to wear a personal alarm at all times and to sound it when assistance is needed.</i></p> <p><i>Staff to keep the radio on their person and must alert another person that they are in need of emergency help.</i></p>	
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					<p><i>There will be a buddy system put into place where staff member from both shops are to keep in contact with each other on a regular basis thought the shift...</i></p> <p><i>First aid training to all staff and lone worker to be trained to administer first aid to themselves if needed in an emergency.</i></p> <p><i>If not on the premise's management will use the live CCTV to monitor the situation of the premises and staff.</i></p> <p><i>Complaints procedure in</i></p>	
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					<p><i>place to deal with dissatisfied customers. These will be dealt with at that time or the next available moment.</i></p> <p><i>Cash handling and security training.</i></p> <p><i>Clear warning signage to be displayed at the front of shop.</i></p> <p><i>1-2-1 meeting with staff members to asses risk and stress level.</i></p>	
<p>Hazard</p> <p>Prevention of public nuisance</p>	<p>Who is likely to be at risk?</p>	<p>What is the likely risk? e.g. Electric shock</p>	<p>How likely is it that it may occur? High, Medium, Low</p>	<p>How serious would the injury be? Major Minor 10-9-8-7-6-5-4-3-2-1</p>	<p>How are you going to reduce the possibility of someone being at risk?</p>	<p>Any further action required?</p>

Noise	public		low	1	<p>Delivery after 9am.</p> <p>Heavy machines or noise making tools due to maintenance to be used after 9am</p>	none
Litter	Public		Med		<p>Staff trained in manual handling and cleaning procedures.</p> <p>Staff to also clear the walk way outside if the shop.</p> <p>Correct council bags to be used to dispose of wastage and placed outside at the correct times.</p>	

Ty Hanfodion Ltd

Fire Evacuation Plan

The purpose of this plan is to ensure that all people on city 1 stop premises know what to do in the event of fire and to ensure that the premises can be evacuated safely.

- IF YOU DISCOVER A FIRE, RAISE THE ALARM IMMEDIATELY AT A BREAK GLASS POINT.
- THE MANAGER OR SENIOR MEMBER OF STAFF WILL CALL THE FIRE BRIGADE.
- TACKLE THE FIRE USING THE EXTINGUISHER PROVIDED ONLY IF IT SAFE TO DO SO.
- CHECK THE IMMEDIATE AREA FOR OCCUPANTS THEN PROCEED O THE NEAREST EXIT WHICH IS MAIN ENTRANCE (FIRE EXIT), DIRECT CUSTOMERS AND VISITORS TOO THE NEAREST EXIT.
- REMAIN CALM! DO NOT RUN! THIS MAY PANIC OTHERS.
- DO NOT STOP TO COLLECT PERSONAL BELONGINGS.
- ASSIST OTHERS ON YOUR WAY OUT ONLY IF SAFE TO DO SO.
- REPORT IMMEDIATELY TO THE ASSEMBLY POINT WHICH IS (LEFT OUTSIDE SHOP BY ANGELL HOTEL CHAMBERS).
- THE MANGER WILL PERFORM A ROLL CALL OF STAFF AND VISITORS AT THE ASSEMBLY POINT.
- INFORM THE MANAGER OR SENIOR MEMBER OF STAFF IMMEDIATE IF YOU SUSPECT ANYONE IS STILL IN THE BUILDING.
- THE MANGER OR SENIOR MEMBER OF STAFF WILL LIASE WITH THE FIRE BRIGADE.
- DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO BY THE SENIOR FIRE OFFICER VIA THE MANAGER.

APPENDIX C

South Wales Police Representation

Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

From: 19 May 2021 12:07
To: (Rheoleiddio Trwyddedu); tyhanfodion@gmail.com
Subject: Objection CITY 1STOP
Attachments: Objection CITY 1STOP.docx

***** Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. ***

EXTERNAL: This email originated from outside Cardiff Council, take care when clicking links.

ALLANOL: Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Dear Mr Freeman,

As discussed yesterday, please find attached the objections notice from the police.

I called in the premises this morning and provided a copy to Ms. Harrington.

Regards

Tony

Ymateb nad yw'n Argyfwng\ Non-Emergency Response

Ydych chi angen siarad gyda'r heddlu ond nad oes angen ymateb brys arnoch? Ffoniwch 101... Gellir defnyddio'r rhif i roi gwybod am achos nad yw'n un brys i unrhyw heddlu yng Nghymru a Lloegr. Mewn argyfwng, ffoniwch 999 bob amser.

Do you need to speak to the police but don't require an emergency response? Call 101... The number can be used to report a non-emergency to any force in Wales and England. In an emergency, always dial 999.

Cymorth Iaith Gymraeg\Welsh Language Support

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

Ymwadiad Heddlu de Cymru\South Wales Police Disclaimer

Pencadlys Heddlu

Heol y Bont-faen

Police Headquarters

Cowbridge Road

URhS Caerdydd a'r Fro

Gorsaf Heddlu Bae Caerdydd,
Stryd James, Bae,
Caerdydd CF10 5EW
Teliffon: 01656 869211
Mewn argyfwng ffioniwch **999**
Fel arall, ffioniwch **101**
Gwefan: www.heddlu-de-cymru.police.uk

Cardiff & Vale BCU

Cardiff Bay Police Station,
James Street, Cardiff Bay
CF10 5EW
Telephone: 01656 869211
In an emergency always dial **999**
for non-emergencies dial **101**
Website: www.south-wales.police.uk

SWYDDOGOL – OFFICIAL

Police Licensing Department
Cardiff Bay Police station.
James Street,
Cardiff.
CF10 5EW.

18th May 2021

**APPLICATION FOR A NEW PREMISES LICENCE UNDER THE
LICENSING ACT 2003.**

“CITY 1STOP,” 21a CASTLE STREET, CARDIFF, CF10 1BT

I have caused enquiries to be made into this application and make the following representations;

South Wales Police object to the grant of this application under the Licensing Objectives of

The prevention of crime and disorder,

Public safety,

The prevention of public nuisance,

The protection of children from harm.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi. South Wales Police welcomes receiving correspondence in Welsh and English. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



POLICE REPRESENTATION

The premises sits within the Cardiff City Saturation Zone and so is subject to the Cumulative Impact Policy for Cardiff City Council 2016-2021.

South Wales Police also object under Cardiff Councils Cumulative Impact Policy.

There is a disproportionate amount of Crime, Disorder and Nuisance associated with outlets for alcohol in The Cardiff City Centre. The addition of another outlet will add to the problems caused by alcohol in the Cardiff City Centre.

South Wales also object to the application made by Jayne HARRINGTON to be the designated Premises Supervisor should the premises licence be granted. This objection is based on the Police position that she is not a fit and proper person to hold such a position.

Should the Licensing Committee be minded to grant this application, we ask that the below conditions are attached to the licence;

CONDITIONS

1. A CCTV system shall be installed to an agreed standard as approved by South Wales Police and it shall be maintained and operated at all times when the premises are open to the public. The system will cover all areas of the premises where the public has access (excluding toilets) including all entrances and exits. The images will be kept for a minimum period of 31 days. The images will be produced to a police employee, in a readily playable format, immediately upon request when the premises are open to the public and at all other times as soon as reasonably practicable, subject to data protection legislation. There will be sufficient trained staff to facilitate the above. Signs will be prominently displayed, advising customers that CCTV is in operation at the premises.

2. An incident log with sequentially numbered pages will be maintained at the premises. Each entry shall carry the day, date and time that each report was made. The DPS shall ensure that all incidents are logged on the day of the incident. The log will record the following:

- A. All refusals of service.
- B. All incidents of disorder of which the premises are aware.



C. Any failure of the CCTV system, with details of actions taken to correct the issue.

D. All visits made by a responsible authority or emergency service.

The log will be made available to an employee of South Wales Police on request. The log shall be retained for 12 months minimum.

3. An Age -Challenge scheme for use when alcohol sales are involved, such as Challenge 25, shall be in use at all times licensable activities are undertaken.

4. Staff involved in the sale and supply of alcohol shall receive refresher training in relation to licensing legislation, age challenging, refusal of sales to underage and intoxicated persons, proxy sales and drugs policies every 12 months. All staff involved in the sale and supply of alcohol shall be fully conversant with the conditions contained in the Premises Licence Conditions. No member of staff will be permitted to sell age-restricted products until such time as they have completed training. Records of such training shall be kept by the DPS for a minimum of 3 years and made available to the police or other responsible authority representative on request.

5. On days declared Major Event Days in Cardiff, a minimum of one (1) Security Industries Agency (SIA) registered Door Supervisor will be provided. Security will be on duty from at least 2 hrs prior to the start of the event, until close.

6. There will be a register of SIA Door Supervisors employed at the premises. It will contain the full SIA registration number of each Door Supervisor, as well as their full name and address. Each Door Supervisor's start and end times will be recorded, with a signed acknowledgement by each Door Supervisor. The register shall be retained by the DPS for a minimum of 12 months and will be made available to an employee of South Wales Police upon request.

7. On days declared Major Event Days in Cardiff, no alcohol shall be sold in glass vessels.

8. The DPS will ensure that staff have access to a radio which affords direct contact with South Wales Police and the Local Authority when the premises is open for Licensable Activity.



9. There shall be a minimum of two (2) staff on duty at the premises whenever Licensable Activity is taking place.
10. There shall be no alcohol, to which the public have ready access, displayed less than 4 meters from the point of entry/exit to the premises.
11. All alcohol displays shall be visible from behind the service desk.
12. There shall be no Beer, Lager or Cider sold from the premises with an ABV higher than 5.5%.
13. Miniature bottles of spirit (20cl or smaller) shall not be sold at the premises.
14. No one in possession of an open container or vessel will be allowed to enter the premises.
15. There will be no sale of single cans of alcohol. All such sales shall be in multiples of four (4) or more.
16. There will be no sale of single bottles of alcohol. All such sales shall be in multiples of four (4) or more.
17. Spirits will not be stored or displayed for sale in an area to which the public has direct access.
18. There shall be a till prompt system which alerts sales staff when age-related goods are involved.
19. There will be no overhead protection from the elements fitted or installed at the external front of the premises.
20. The DPS will ensure that there is a breathalyser device, capable of determining whether a person is intoxicated or not, to reduce the risk of sale of alcohol being made to someone who is already intoxicated through alcohol.
21. The Designated Premises Supervisor (DPS) will ensure that there is a Body Worn Video (BWV) device, capable of recording moving images and sound, available for staff and which shall be worn by SIA registered door supervisors when on duty. Footage from the BWV device will be produced to

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South Wales Police welcomes receiving correspondence in Welsh and English.
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



an employee of South Wales Police, in a readily playable format, upon request when the premises is open to the public and as soon as practicable at all other times. There shall be sufficient staff trained to facilitate the above.

22. Alcohol will only be displayed for sale in the areas shown on the supplied plan.

23. The Designated Premises Supervisor will be an active member of the Cardiff Licensees' Forum and will attend meetings in person or by sending a suitable proxy.

24. Orders for home delivery of alcohol will be paid for at the time of ordering. There will be no payment for alcohol at the point of delivery.

25. Delivery of alcohol will only be made to a verified residential address at which the customer is present to receive the order.

26. Customers must be at least 18 years of age. If any customer appears to be 25 or younger, appropriate photo identification will be required. Without such identification the delivery of alcohol will be refused. Terms and conditions will state that if the delivery person is unable to verify the age of the customer at the point of delivery, then the delivery will be refused.

27. All refusals of alcohol delivery will be recorded. The record will include the time and date of the delivery, reason for the refusal and address at which the refusal was made as well as details of the person making the refusal.

28. No alcoholic drinks will be supplied in vessels which were sealed on the premises.

29. Alcoholic beverages sold or supplied for consumption off-premises must be supplied in sealed containers.

30. A daily register must be kept, by the licence holder for a rolling 12 month period enclosing a copy of the purchase order relating to all alcohol delivery sales, specifying the following:-

- The quantity of alcohol purchased.
- The description of alcohol purchased.
- The price of alcohol purchased.
- The name and address of the customer placing the order.

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
South Wales Police welcomes receiving correspondence in Welsh and English.
Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



- The address where the delivery is made is different to the customers address.
- Details of photo identification provided if a Challenge 25 proof of age is requested.

Additional evidence to support the notice of the representation will be presented at any subsequent Licensing Committee hearing. This evidence will be expanded on verbally, written, statistical or CCTV evidence.

If you wish any further information then please contact Police Licensing Officer Tony Bowley at the Cardiff Bay Police Station 📞 .

Yours faithfully,

M. CONQUER
Chief Inspector

COPY TO:
Dan Cook,
Operations Manager,
Licensing and Strategic Services.
Cardiff City Council.
City Hall,
Cardiff.
CF10 3ND

SWYDDOGOL – OFFICIAL

Mae Heddlu De Cymru yn croesawu derbyn gohebiaeth yn Gymraeg a Saesneg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.
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APPENDIX D

Public Health Wales Representation

Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

From:
Sent: 18 May 2021 08:25
To: Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)
Cc: PHW CAV Licencing (Public Health Wales)
Subject: RE: City 1Stop, 21a Castle Street, Cardiff, CF10 1BT
Attachments: Fk-jtf-05-2021-06 K Barker City 1 Stop.pdf

***** Warning: This email contains a Microsoft Office (Word, Excel, PowerPoint) or Adobe PDF attachment. Although this email has been scanned for threats, please think before opening attachments from unrecognised senders.**

Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fygythiadau, meddylwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. ***

EXTERNAL: This email originated from outside Cardiff Council, take care when clicking links.

ALLANOL: Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Dear Kirstie,

Please find attached letter regarding the City 1Stop premises, 21a Castle Street.

Best wishes

Kate

Kate Roberts

Chat with me on [Microsoft Teams](#)

Uwch Arbenigwr Hybu Iechyd

**Rydym yn croesawu gohebiaeth yn Gymraeg. Byddwn yn ymateb yn Gymraeg heb oedi.
We welcome correspondence in Welsh. We will respond in Welsh without delay.**



GIG
CYMRU
NHS
WALES

Bwrdd Iechyd Prifysgol
Caerdydd a'r Fro
Cardiff and Vale
University Health Board

Executive Headquarters / Pencadlys Gweithredol

Woodland House
Maes-y-Coed Road
Cardiff
CF14 4HH

Ty Coedtir
Ffordd Maes-y-Coed
Caerdydd
CF14 4HH

Eich cyf/Your ref:

Ein cyf/Our ref: Fk-jtf-05-2021-06

Welsh Health Telephone Network: 02921 836004

Direct Line/Llinell uniongychol: 02921 836004

Fiona Kinghorn- Executive Director of Public Health

18th May 2021

Ms K Barker
Senior Licencing Officer
Shared Regulatory Services
Cardiff City Hall
Cathays Park
Cardiff
CF10 3ND

Dear Ms Barker

In accordance with the Health Board's role as a responsible authority, I can confirm we have received the following application for a premises license for: - City 1 Stop, 21a Castle Street, Cardiff, CF10 1BT.

This premises is located with the City Centre area where there is already a high density of licenced premises. Whilst the applicant is seeking to operate within the core hours set within the Cumulative Impact Assessment for Cardiff, they have not sufficiently demonstrated that the associated increase in the availability of alcohol would not negatively impact on the licencing objectives of Prevention of Public Nuisance, Prevention of Crime and Disorder and Public Safety.

If granted, this application will increase the availability of alcohol within the city centre area of Cardiff, and we anticipate it will contribute to a maintenance or likely increase in the number of incidents of anti-social behaviour, crime and alcohol related hospital and Alcohol Treatment Centre admissions. Evidence tells us that:

- Opening hours and density of alcohol sales outlets influence alcohol consumption, drinking patterns and damage due to alcohol¹.
- Reducing alcohol availability and access is key to preventing alcohol related problems in the community².
- Research into the patterns of alcohol availability and alcohol related harm over time in Wales found that changes leading to the increased availability of alcohol were related to an increase in alcohol-related harm, such as excessive alcohol consumption, hospital admissions and violent crimes³.

¹ Popova S et al (2009) Hours and days of sale and density of alcohol outlets: impacts on alcohol consumption and damage: a systematic review. *Alcohol & Alcoholism*. 44, pp. 500 – 16.

² Gorman and Horel (2005) Drug 'hot-spots', alcohol availability and violence. *Drug and Alcohol Review*. 24, pp. 507 – 513. Available at: <http://onlinelibrary.wiley.com/doi/10.1080/09595230500292946/abstract> [Accessed 5th June 2013]

³ Fone D et al (2016) Change in alcohol outlet density and alcohol-related harm to population health (CHALICE): a comprehensive record-linked database study in Wales. *Public Health Research Volume: 4 Issue: 3* <http://www.journalslibrary.nihr.ac.uk/phr/volume-4/issue-3#plain-english-summary>

Data from a report compiled by Cardiff Council into the Night Time Economy showed that between the hours of 18:00 and 06:00 in 2018/19 the city centre, where the premises is based, had the highest count of Violence against the Person in the City (Appendix 1). The city centre area also had highest percentage of incidences of anti-social behaviour (ASB) in 2017/18 and 2018/19 (Appendix 2).

Excessive alcohol consumption can cause breathing difficulty, vulnerability to injury including violence and unconsciousness. The Cardiff Alcohol Treatment Centre (ATC) is a nurse-led service that provides a safe environment in which intoxicated members of the public can be assessed, treated if necessary and monitored. In the calendar year 2019, 940 people used this service as a result of alcohol consumption in the city centre area at a cost per session of £1345 - £2170 (Appendix 3).

We therefore wish to make representation under the licencing objectives of Prevention of Public Nuisance, Prevention of Crime and Disorder and Public Safety.

If there are any queries regarding this response, please contact us on 02921836497 or email PHW_CAVLicencing@wales.nhs.uk.

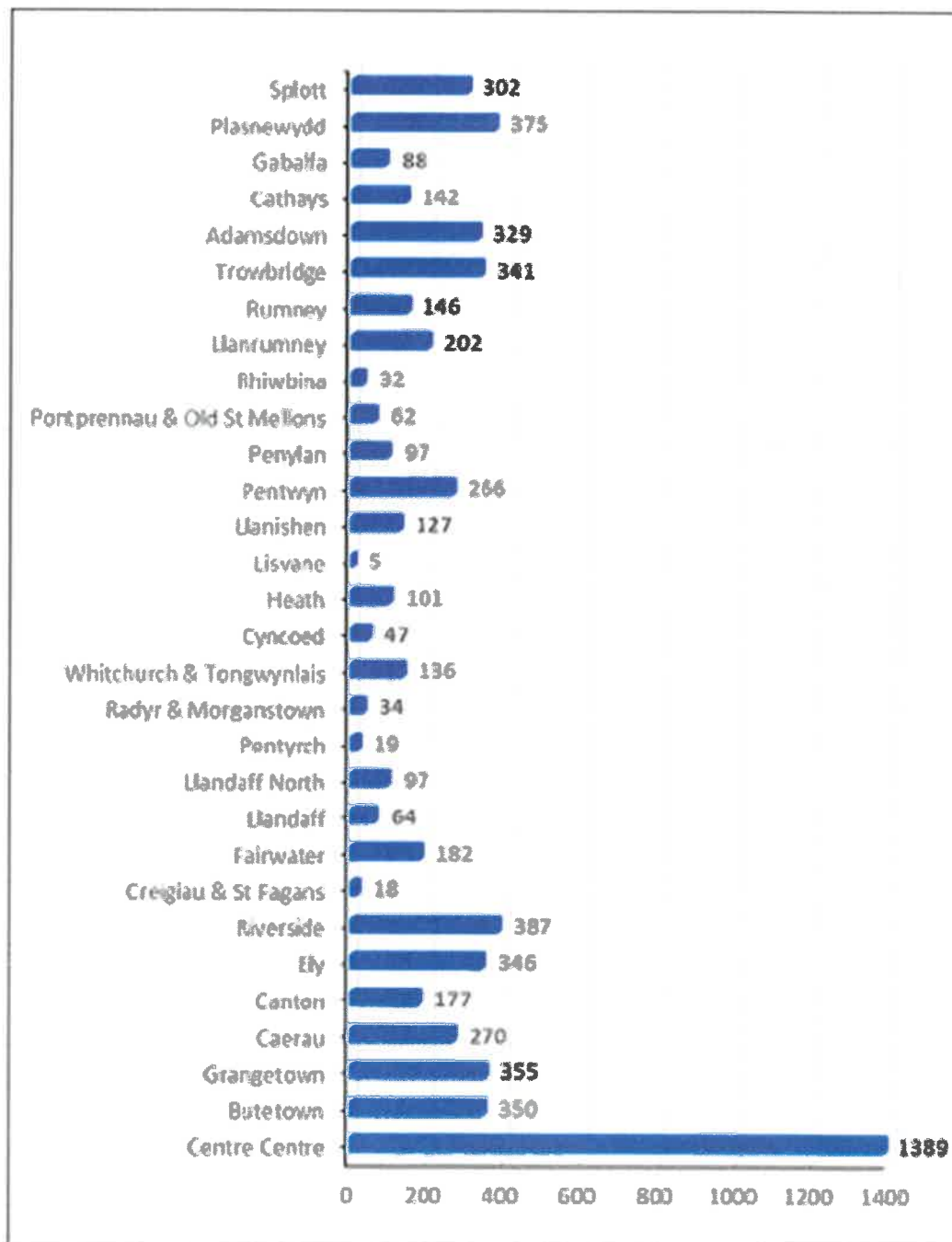
Yours sincerely



Fiona Kinghorn
Executive Director of Public Health

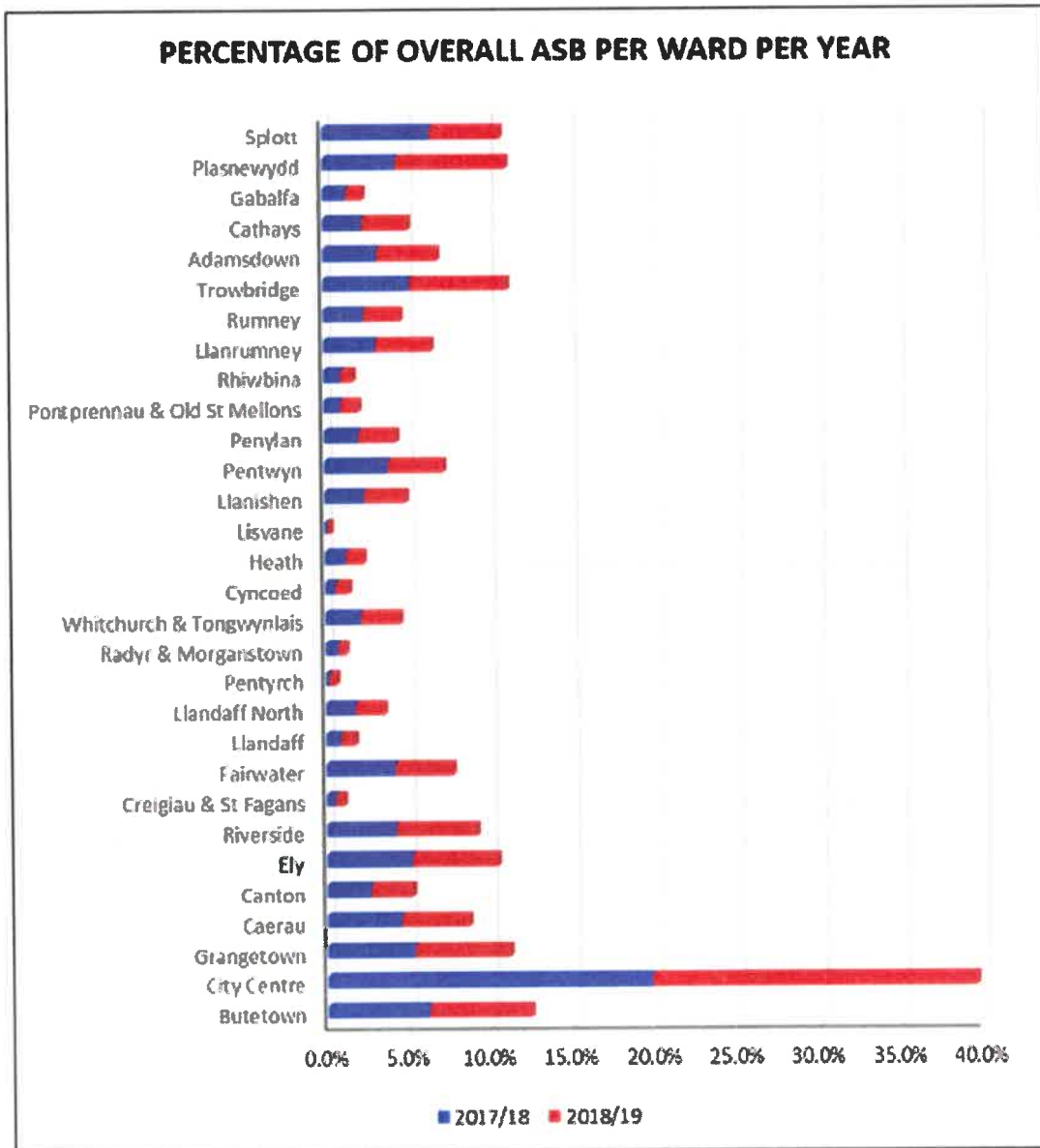
Appendix 1

Violence against the Person, which occurred between 18:00 and 06:00 hours. The following chart shows the total number of offences which occurred between 2018/19.



Appendix 2

Comparison of the percentage of overall ASB incidents 17/18 – 18/19 with each ward accounting against the Cardiff total for the last two years.



Bwrdd Iechyd Prifysgol Caerdydd a'r Fro yw enw gweithredol Bwrdd Iechyd Lleol Prifysgol Caerdydd a'r Fro
Cardiff and Vale University Health Board is the operational name of Cardiff and Vale University Local Health Board

Croesawir y Bwrdd ohebieith yn Gymraeg neu Saesneg. Sicrhawn byddwn yn cyfathrebu â chi yn eich dewis iaith. Ni fydd gohebu yn Gymraeg yn creu unrhyw oedi
The Board welcomes correspondence in Welsh or English. We will ensure that we will communicate in your chosen language. Correspondence in Welsh will not lead to a delay



Appendix 3

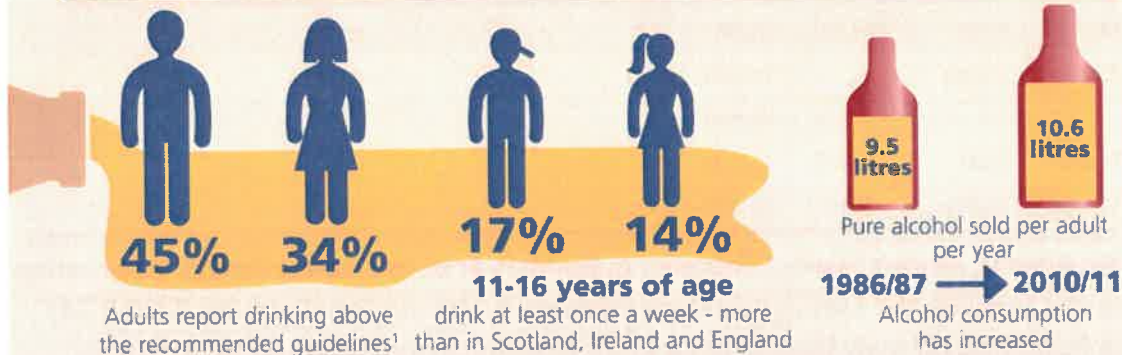
Estimated Session Costs – Alcohol Treatment Centres

Site	Cost (£)			Total	Number of nights open	Average cost (£) per session
	Staff	Premises	Other			
A	231,325	11,623		242,948	112	2170
G	14,516	6788	24,940	46,244	39	1186
C	126,584	18,000		144,584	112	1380
F				55,900a	102	1075
H	74,630	2220	39,275	116,125	105	1106
B	107,944	25,644	2162	135,750	110	1345

Moore SC, Allen D, Amos Y, Blake J, Brennan A, Buykx P, *et al.* Evaluating alcohol intoxication management services: the EDARA mixed-methods study. *Health Serv Deliv Res* 2020;8(24)
Available from: <https://www.journalslibrary.nihr.ac.uk/programmes/hsdr/140425/#/>

Addressing Alcohol Misuse in Wales

Alcohol remains a major threat to public health in Wales



Alcohol remains a major cause of death and ill health with high costs to the individual, the health system, the society and economy in Wales

Health impact

Alcohol is associated with

- more than **200** types of **chronic disease, accidents and injuries**
- 1,500** deaths per year = **1** in **20** of all deaths
- Alcohol hurts the poorest the most**

Cost to overall economy

- Heavy drinking increases the **risk of unemployment and absences** from work
- 800,000** working days per year lost due to absences
- 1 million** working days lost due to **job loss or reduced employment opportunities**

Societal impact for Wales

Alcohol is associated with

- more than **6000** cases of domestic violence each year
- more than **£1 billion** cost of harm to society each year

Cost to NHS Wales

- £70 – £73 million** in 2008/09
- £35 - £37 million** emergency department attendances in 2008/09

1 Accurate as per latest data collection 2015 (Welsh Health Survey 2016) using 1995 alcohol guidelines (proposed new guidelines in 2016). Measured as men drinking more than 4 units and women drinking more than 3 units on at least one day in the past week.

APPENDIX E

Local Ward Councillor Representation

Barker, Kirstie

From: Mackie, Norma (Cllr)
Sent: 03 May 2021 19:52
To: Barker, Kirstie
Cc: Merry, Sarah (Cllr); Weaver, Christopher (Cllr); Ahmed, Ali (Cllr)
Subject: RE: Licensing Act 2003: Application for the grant of a Premises Licence - City 1Stop, 21a Castle Street, Cardiff, CF10 1BT

Dear Kirstie

I write on behalf of myself, Cllrs Sarah Merry, Chris Weaver and Ali Ahmed to submit an objection to the above application.

We recognise that the applicant has asked for a change of opening times to the core hours with the Cumulative Impact Policy but we still have concerns that the application will still not promote the Licensing Objectives in relation to Crime and Disorder and Public Safety.

The issues, created with buying alcohol from off licenses by street homeless people and beggars, are not confined to the late evening and ,if anything, are more of an issue during the day. It has created problems outside of the shops, with fights, blocking of the street and abusive behaviour to shoppers etc, creating more work for our already stretched city police.

Another concern is that when this premises's previous application was heard the applicant, who had agreed conditions with the police, tried to have those conditions reduced to make his business more financially viable, with no consideration of their impact on the Licensing Objectives and the safety of his staff.

The applicant was also rude and aggressive in his responses and questions which made us question his suitability to hold a premises license.

We strongly recommend that the committee refuse this application.

Regards

Norma

Cllr Norma Mackie

Cynghorydd dros Cathays / Councillor for Cathays

Cadeirydd Trwyddedu a Diogelu'r Cyhoedd / Chair of Licensing and Public Protection

APPENDIX F

Other Persons Representation

Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)

From:
Sent: 18 May 2021 15:06
To: Licensing (Licensing Regulatory) / Trwyddedu (Rheoleiddio Trwyddedu)
Subject: Premises licence application - Ty Hanfodion. Objection
Attachments: Ty Hanfodion - Objection to Application (CLF).docx

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Rhybudd: Mae'r e-bost hwn yn cynnwys atodiad Microsoft Office (Word, Excel, PowerPoint) neu PDF Adobe. Er bod yr e-bost hwn wedi'i sganio ar gyfer unrhyw fgythiadau, meddyliwch cyn agor atodiadau gan anfonwyr nad ydych yn eu hadnabod. ***

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ALLANOL: Daw'r e-bost hwn o'r tu allan i Gyngor Caerdydd, cymerwch ofal wrth glicio ar ddolenni.

Good afternoon,

I'm writing in, as Chair of Cardiff Licensees Forum, to object to the application for a premises licence, by Ty Hanfodion, on 21a Castle Street.

The reason for our objection is set out in the attached letter.

Please advise me if there is anything else I need to do at this stage.

Kind regards,
Nick Newman



Cardiff Licensees Forum.

Representing licensed premises in Cardiff City Centre & Bay since 1999

twitter: @CLicensees / FaceBook: @CLicensees



18th May 2021

To: Licensing sub-committee. Cardiff County Council

Re. Premises Licence Application – Ty Hanfodion Ltd

Dear committee member,

I am writing, as Chair of Cardiff Licensees Forum, to object to the application for a premises licence for Great Welsh Gifts, 21 Castle Street.

In 21 years of representing on-licensed premises in the city centre the Forum has never objected to an application for a new premises licence. In this instance, having learned of the application, and having seen the application notice myself, the thought is that 'enough is enough', a view shared by several Forum colleagues with whom I have discussed the application. I refer to The Forum never having previously objected to an application because I'm aware of how easy it is to make the accusation that it could be seen as based on competitiveness rather than matters of substance. However, in the matter of another off-licensed mini-mart, in the immediate vicinity of at least 3 other such outlets it seems clear that there is more than sufficient provision for this type of premises.

In and of itself, 'sufficient need', is not the basis of objecting to this application. Business surveys, including among on-licensed premises, show that the single greatest matter of concern for those operating and working in businesses in the city centre is the crime and disorder so often associated with on-street drinking. Every day, as I work in St Mary Street I see and experience the consequences of cheap alcohol, freely available through off-licences, fuelling sorts of behaviour that are, at best, inappropriate, at worst offensive and downright criminal. Another off-licence situated directly opposite our 'jewel in the crown' castle would only, in my view, increase instances of this behaviour. Furthermore, with more competition among similar off-licences, the risk will always be there to cut alcohol prices thus encouraging more irresponsible promotions and on-street consumption.

Much work has been undertaken by Cardiff Council, SW Police, FOR Cardiff, and the businesses themselves, to improve and enhance the city centre for its residents, its workers, and its tourists. It would be a shame, in my view (and that of Forum members) to devalue the almost unique ambience of our city centre with yet another 'bargain-booze' premises.

In closing, and in the interests of transparency, I have written a shorter, template letter for distribution among Forum members. It will be for them to complete and send in as they see fit. I should also add that I would be happy to provide further testimony, in writing or in person, should any be required.

Yours sincerely,

Nick Newman

Chair – Cardiff Licensees Forum